KTJ PRIMARY SECONDARY
KOLEJ TUANKU JA'AFAR

Technician

Job type Full time, fixed term

Start date Earliest convenience

Apply by 29 October 2026

Salary We offer a highly competitive remuneration package which includes:

- Private healthcare
- Excellent Employee Provident Fund (EPF) savings contributions
- School places for staff children

Job Summary

The Technician will assist the Maintenance Supervisor in coordinating day-to-day maintenance and operations of various facilities within the school's premise and external accommodation.

Job Description

At KTJ, we believe with a commitment to professional development, we offer opportunities for growth in a warm and welcoming student-centred environment. Join us and become part of a community that values creativity, embraces new ideas and encourages progressive thinking.

Kolej Tuanku Ja'afar
Syarikat Pendidikan Staffield Berhad (171840-W)
71700 Mantin, Negeri Sembilan, MY
T +60 6-850 5555
www.ktj.edu.my

bsa BOARDING SCHOOLS' ASSOCIATION CIS WE ARE AN ACCREDITED SCHOOL HMC COBIS ACCREDITED MEMBER

Key Duties

- To lead and perform both reactive and preventive maintenance assigned by the Maintenance Executive.
- To perform assigned maintenance and rectification tasks at the highest standards.
- To responsibly handle emergency situations or after-hours calls for repair and maintenance.
- To ensure job cards are attended and resolved in a timely manner.
- To take the lead in resolving complex maintenance issues.
- To support swimming pool operations during the absence of pool technician.
- To perform any other reasonable duties assigned by the management from time to time.

Personal characteristics:

- Knowledgeable in facilities maintenance.
- Able to deal courteously with people.
- Skilled in both written and verbal communication.
- Able to maintain confidentiality.
- A genuine interest in young people and their wellbeing;
- Affinity with the School's boarding ethos and with the values of Kolej Tuanku Ja'afar.

Recruitment Handbooks

KTJ Recruitment Handbooks for Malaysian Staff

KTJ Recruitment Handbooks for International Staff

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About the School

KTJ is a thriving, not-for-profit international, day and boarding school set in the beautiful Malaysian countryside, an hour's drive south of Kuala Lumpur. The School was established in 1991 and caters to more than 1,000 students aged 3 to 19. The Primary School, which opened in 2013, follows the English National Curriculum in English and mathematics, alongside the International Primary Curriculum; while the Secondary School prepares students for IGCSEs and A Levels. KTJ Sixth Form students gain entry into top universities in the UK, US, Malaysia and around the world.

KTJ is a friendly and supportive environment for students and staff alike. More information on the School and conditions for teachers can be found in the attached documents or on the vacancies page of our website. On our website, you will also find a copy of the job description for a KTJ teacher.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to security vetting.

Make an application

Please submit a cover letter and a completed application form (available here), including contact details of three referees, one of whom should be your current employer, to the Human Resources Department, via: recruitment@ktj.edu.my.

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