



### Part Time Dance Teacher

- Job type** Part time (3 days in a week)
- Start date** November 2025
- Apply by** 11th October 2024
- Salary** We offer a highly competitive remuneration package which includes:
- Comprehensive private medical insurance
  - Excellent Employee Provident Fund (EPF) savings contributions

#### Job Summary

We are seeking to appoint an enthusiastic and dynamic Dance Teacher to lead an expansion of Kolej Tuanku Ja'afar's co-curricular Dance programme. Dance is entering an exciting phase at the school with the overall aim for it to be firmly established as a vibrant and central part of our co-curricular offering in Performing Arts, alongside Music and Drama. In the longer term we would also like Dance to become an embedded part of the Physical Education curriculum offer.

#### Job description

At KTJ, we believe that teachers work most effectively within a collaborative and supportive environment that empowers them to reach their full potential. With a commitment to professional development, we offer opportunities for growth in a warm and welcoming student-centred environment. Join us and become part of a community that values creativity, embraces new ideas and encourages out-of-the-box thinking.



## Roles and Responsibilities

- Lead and coordinate the School's co-curricular dance programme.
- Inspire pupils to sign up to a range of Dance Classes and raise the profile and enthusiasm for Dance across the school.
- Lead Dance classes as part of the activity programme which any pupils can sign up for. These classes are likely to be a mix of technical work and creating group pieces. These classes will also be a mix of different styles e.g. tap and contemporary.
- Lead Dance-based sessions as part of the school's Health and Wellness programme, for example Dancefit or Zumba style classes.
- Plan and organise all Dance sessions, including attendance, booking of spaces and liaising with the CCA coordinator and Director of Expressive Arts to schedule Dance sessions into the co-curricular programme.
- Design, plan and organise with the Director of Expressive Arts at least one large Dance Show each year, along with exploring options for smaller performance opportunities throughout the year.
- Liaise with the Director of Drama, Director of Expressive Arts and Music leads to collaborate on productions that may require dance choreography.
- Be the point of contact for pupils, staff and parents with an interest or query about the Dance programme.
- Take a lead in the promotion and marketing of Dance Classes and Shows.
- To design and lead the curriculum offered to pupils as part of the Physical Education programme.

## Requirement

- Degree or diploma in dance
- Previous teaching experience
- Dance training qualifications
- Ability to create and teach original dance routines in a variety of dance styles that are both reflective of the culture at KTJ and beyond in the wider world.
- Ability to teach the technicalities of dance on a one to one basis
- Knowledge of the history and theoretical aspects of different dance styles.
- Skills to manage a classroom, keep students focused, and maintain discipline.
- Ability to organise own time effectively, to meet deadlines and manage competing priorities.
- Excellent interpersonal skills with the ability to form positive relationships with professionals, young people and their parents/carers
- Ability to motivate and inspire young people
- Highly proficient in spoken and written English.
- To be in school 3 days a week



**KTJ** PRIMARY  
SECONDARY  
KOLEJ TUANKU JA'AFAR

## Recruitment Handbooks

[KTJ Recruitment Handbooks for Malaysian Staff](#)

[KTJ Recruitment Handbooks for International Staff](#)

## About the School

KTJ is a thriving, not-for-profit international, day and boarding school set in the beautiful Malaysian countryside, an hour's drive south of Kuala Lumpur. The School was established in 1991 and caters to more than 1,000 students aged 3 to 19. The Primary School, which opened in 2013, follows the English National Curriculum in English and mathematics, alongside the International Primary Curriculum; while the Secondary School prepares students for IGCSEs and A Levels. KTJ Sixth Form students gain entry into top universities in the UK, US, Malaysia and around the world.

KTJ is a friendly and supportive environment for students and staff alike. More information on the School and conditions for teachers can be found in the attached documents or on the [vacancies page](#) of our website. On our website, you will also find a copy of the job description for a KTJ teacher.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to security vetting.

## Make an application

Please submit a cover letter and a completed application form (available [here](#)), including contact details of three referees, one of whom should be your current employer, to the Director of Human Resources, Mr. Ragvinder Singh, via: [recruitment@ktj.edu.my](mailto:recruitment@ktj.edu.my).

Integrity

Empathy

Mutual Respect